

# Paper A3

## Terms of Reference for Children’s and Youth Work Committee

### Business Committee

	Paul Robinson (Convenor) Sam Richards (Head of Children’s and Youth Work)
	Decision.

	Children’s and Youth Work Committee has revised the terms of reference from 1994 when it came into being to reflect the current remit of the committee. Role descriptors have been created to aid the recruitment of future committee members.
	Appendix III from GA 1994 <sup>B</sup> Committees of The General Assembly May 2013 Mission Council.

	None.
	None.

In 1994, General Assembly set up the Youth And Children’s Work Committee with the following remit:

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The Committee was renamed Children’s and Youth Work Committee at Mission Council in May 2013.

The current Children’s and Youth Work Committee<sup>B</sup> has revised the terms of reference to reflect the changes within the URC and the work of the committee, and presents the following for adoption.

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	Children’s and Youth Work.
	Appointed by General Assembly.

	Equalities Committee Representative.
	Administrator, Children's and Youth Work.

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CYDO+ programme – negotiating contributions to the Assembly level programme and resources for Children’s and Youth Work

URC Youth – supporting the Youth Moderator and Youth Executive in running Youth Assembly and representing URC Youth

URC Children – enabling children to belong, be seen and heard, supporting all engaging with them in mission and discipleship.

The Committee has delegated authority from the General Assembly in relation to finance. In exercising this authority, the Committee shall:

- Remain within agreed budgetary expenditure

- Manage the various Children’s and Youth Work grant funds and Pilots funds.

The Committee has the authority to set up, and dissolve, subgroups and sub-committees as necessary.

The Committee will review the Risk Register as it relates to its key responsibilities at least once per year, but will add additional risks as and when they arise.

Willingness to be part of a standing standing subgroup or sub-committee (such as URC Children, Grants, Lundie Award) or shorter term task and finish group to work on a particular task between meetings.

Chairing meetings

Planning the agenda and inviting contributions

Preparing summary minutes to share with other committees and teams

Liaising with Head of Children's and Youth Work

Consulting with other Committee Convenors and Deputy General Secretary for Discipleship

Represent CYWC at General Assembly and Assembly Executive – presenting reports and resolutions

Preparing reports and papers

Invited to attend CYDO+ team meetings; CYDO+ line managers meetings; and Youth Assembly.